



Anna Lindh Euro-Mediterranean Foundation for the Dialogue between Cultures
Fondation Euro-Méditerranéenne Anna Lindh pour le Dialogue entre les Cultures

مؤسسة أناليند الأورو-متوسطية للحوار بين الثقافات

TAMPERE HEADS OF NETWORK RECOMMENDATIONS

**NETWORKS DEVELOPMENT, PROGRAM,
COORDINATION WITH THE ALF SECRETARIAT,
AND CALL FOR PROPOSALS**

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COORDINATION BETWEEN HEADS OF NETWORKS AND ALF SECRETARIAT: SELECTION OF PARTICIPANTS FOR EVENTS, UPDATING OF MEMBERS' LIST, ETC.

- 1. GIVING A REASONABLE SPACE OF TIME TO HON TO REPLY TO CALL FOR PARTICIPATION TO ALF EVENTS - (NO LAST MINUTE REQUEST FOR PARTICIPATION ANYMORE).**
- 2. SETTING STANDARD PROCEDURES FOR THE SELECTION OF PARTICIPANTS FOR ALF EVENTS. THESE PROCEDURES SHALL NOT UNDERMINE THE POSSIBILITY OF PARTICIPATION OF OTHER PARTNERS.**
- 3. CREATING A USER FRIENDLY ONLINE APPLICATION MECHANISM FOR MEMBERSHIP TO ALF NATIONAL NETWORKS, FOLLOWING A FEASIBILITY PAPER PREPARED BY ALF.**

SUPPORT MEASURES

- 1. STUDYING THE POSSIBILITY OF EXTENDING THE ALF INTERNSHIP PROGRAMME BEYOND THE CURRENT RULE OF FOUR INTERNS SERVING ON THE SAME TIME AT HON OFFICES.**
- 2. AFTER THE INTERNSHIP PROGRAMME, THE SECRETARIAT NEEDS TO DEVELOP A HUMAN RESOURCES SUPPORT SCHEME TO SUPPORT HON ON THE LONG TERM AS OF 2008.**
- 3. HON ASK THAT A MINIMUM FINANCIAL AND HUMAN RESOURCES SUPPORT TO ALF NETWORKS IS ENSURED.**
- 4. DEVELOPMENT OF NEW TOOLS TO BUILD THE CAPACITY OF NETWORK MEMBERS (CD/TOOL KITS/LONG TERM TRAINING SCHEMES). TRAINING SEMINARS DURING MEETINGS OF THE NATIONAL NETWORKS IS NOT ENOUGH.**
- 5. HON COMMIT THEMSELVES TO DEVELOP SOLIDARITY SCHEMES BETWEEN NETWORKS AS A TECHNICAL SUPPORT MEASURE IN THE FRAMEWORK OF CFP PROJECT DEVELOPMENT.**

EVALUATION PROCESS OF ALF ACTIVITIES AND PROGRAMMES

- 1. ALF SHALL APPLY A STANDARD EVALUATION PROCESS TO ALL ITS ACTIVITIES. HON WILL BE PROPERLY INFORMED ABOUT ITS RESULTS.**
- 2. HON SHALL PROPOSE A COMPLETE DEFINITION OF HOW A PROJECT CAN BE CONSIDERED SUCCESSFUL. THIS DEFINITION SHALL BE USED AS EVALUATION GRID FOR THE ASSESSMENT OF ALF ACTIVITIES.**

ALF PROGRAMME PLANNING PROCESS

- 1. TWO HON MEETINGS SHALL TAKE PLACE EVERY YEAR (SPRING AND AUTUMN). THE ONE WHICH TAKES PLACE IN SPRING WILL CONCERN THE SHAPING OF NEXT YEAR'S ALF PROGRAMME.**
- 2. HON IDENTIFY PRIORITIES WITHIN THE ALF 2007 PROGRAMME AND GUIDANCES FOR THE 2008 PLANNING PROCESS AS PER ATTACHMENT.**
- 3. HON'S RECOMMENDATIONS ON PRIORITIES FOR THE ALF 2007 PROGRAMME SHALL BE ADDRESSED TO THE BOARD OF GOVERNORS.**

CO-ORGANIZED EVENTS

- 1. WRITTEN PROCEDURES ON HOW OTHER CO-ORGANIZED EVENTS THAN THOSE ALREADY APPROVED IN THE 2007 PROGRAM ARE MANAGED AND SELECTED SHALL BE ESTABLISHED.**
- 2. THE PARTICIPANTS TO CO-ORGANIZED EVENTS SUCH AS YOUTH MEETINGS OR TEACHER TRAINING SEMINARS SHALL PLAY A ROLE OF MULTI-PLYERS, AND PROVIDE THEIR EXPERTISE TO THE NATIONAL NETWORKS OF THEIR COUNTRIES. THIS SHALL BE AMONG THE RULES FOR PARTICIPATION OF ALF CO-ORGANIZED EVENTS.**

DEVELOPMENT OF PRESENT AND NEW NATIONAL NETWORKS

- 1. MUTUAL SUPPORT BETWEEN NEIGHBOURING NATIONAL NETWORKS SHOULD BE ENCOURAGED.**
- 2. SPECIFIC TRAINING AND SUPPORT FACILITIES SHALL BE PROVIDED TO NEW NATIONAL NETWORKS JOINING ALF, AND IN PARTICULAR TO THE ROMANIAN AND BULGARIAN ONES.**

ALF NETWORK MEMBERSHIP

- 1. NEW MEMBERSHIP CRITERIA APPLYING TO ALL NETWORKS SHALL BE ESTABLISHED, AMENDING THE CURRENT RULES IN THE GUIDELINES TO THE NETWORK THROUGH E-MAIL CONSULTATION.**

EURO-MEDITERRANEAN REGIONAL PLATFORMS AND NETWORKS: RELATIONSHIP AND COOPERATION WITH THE SECRETARIAT AND THE HEADS OF NETWORK

- 1. HON SHALL BE INFORMED ON DECISIONS ALREADY TAKEN CONCERNING COOPERATION WITH OTHER REGIONAL NETWORKS.**
- 2. HON SHALL BE PREVIOUSLY CONSULTED ON DECISIONS CONCERNING SIGNING NEW MEMORANDA OF UNDERSTANDING WITH REGIONAL NETWORKS.**

CALLS FOR PROPOSALS: RULES AND MANAGEMENT

- 1. SIMPLIFYING THE APPLICATION FORMS AND MAKING THEM TO THE POINT AND USER FRIENDLY (UP TO 25.000 EUR, IT SHALL BE POSSIBLE AS FOR 2007).**
- 2. CONTACT PERSONS OF THE SELECTED PROJECTS SHALL CONTACT THE HON OF THEIR COUNTRIES ONCE THE SELECTIONS HAVE BEEN COMPLETED.**
- 3. IF THE ALF PROMOTES THE CONCEPT NOTE AS A PRELIMINARY STEP FOR THE SELECTION OF PROJECT PROPOSALS, ORGANIZATIONS SHOULD BE ALLOWED TO PRESENT THEIR CONCEPT NOTE ALSO IN ARABIC.**
- 4. THE GUIDELINES FOR APPLICANTS AND THE APPLICATION FORM SHALL BE TRANSLATED INTO ARABIC, BUT THE APPLICATION SHALL STILL BE IN EN OR FR.**
- 5. DEADLINE FOR ASKING QUESTIONS ON THE CFP SHALL BE PROPERLY ADVERTISED.**
- 6. THE ISSUE OF *NOT FOR PROFIT STATUS* FOR ORGANIZATIONS IN MEDITERRANEAN PARTNER COUNTRIES SHALL BE CLARIFIED, PUBLISHING MORE FLEXIBLE RULES IN THE GUIDELINES FOR APPLICANTS.**
- 7. GENDER SENSITIVITY WILL BE AN ADDED VALUE IN THE CFP SELECTION OF PROJECTS.**
- 8. ONE OF THE *PREFERENCE* CONDITIONS TO APPLY TO THE 2007 CFP WILL BE: PROJECTS SHOULD ENSURE A BALANCED GEOGRAPHICAL PARTICIPATION BETWEEN NORTH AND SOUTH, EAST AND WEST IN THE EURO-MED REGION.**

CALLS FOR PROPOSALS: THEME ON NETWORKING AND OTHER THEMES

- 1. HEADS OF NETWORK ASK THAT THE CONTENT OF THE 2007 THEMES BE AS MUCH WIDE AND OPEN AS POSSIBLE.**
- 2. AS OF 2008, CONSULTATION OF THE HON ON THE NEW THEMES WILL BE ENSURED THROUGH THE SPRING HON MEETING.**
- 3. SUPPORT MEASURES FOR NETWORKS WHICH CAN BE FINANCED THROUGH THE CALL FOR PROPOSALS SHALL BE, AS OF 2008, DIRECTLY SUPPORTED BY THE SECRETARIAT ON A REGULAR BASIS, AS ONE OF ITS KEY MISSIONS.**

ALF NETWORK OF NETWORKS WEBSITE: A COMMON TOOL

- 1. IN LIGHT OF THE DIFFICULTIES ALF FACES IN TERMS OF HAVING AN ATTRACTIVE AND REGULARLY UPDATED WEBSITE, HON RECOMMEND ALF TO APPOINT ITS OWN WEBMASTER AND TO CHOOSE ITS OWN PROVIDER.**
- 2. THE NEW NETWORK OF NETWORK ON LINE SECTION WILL HOST A PAGE FOR ALL NATIONAL NETWORKS. THIS PAGE WILL BE MANAGED BY THE NATIONAL NETWORKS THEMSELVES. THIS PAGE COULD BE IN THE LANGUAGES SPOKEN IN THE COUNTRY OF THE NATIONAL NETWORK. A MINIMUM OF INFORMATION ON ALL 35 NETWORKS SHOULD BE PROVIDED IN IT.**
- 3. HON ARE ENCOURAGED TO DEVELOP AGREEMENTS WITH OTHER FOUNDATIONS OR DONORS IN ORDER TO PROVIDE ALF NETWORKS FROM THE SOUTHERN COUNTRIES WITH SOFTWARE AND NEW INFORMATION TECHNOLOGIES AND COMPUTERS.**
- 4. AN INTRANET FORUM FOR HON, ALF NETWORKS AND ALF SHOULD BE CREATED IN ORDER TO SHARE IDEAS ON KEY ISSUES.**

VISIBILITY

- 1. HON AND ALF SECRETARIAT SHOULD PRODUCE A DOCUMENTARY FILM BASED ON THE "IMAGINING 2008" FILM FOR BROADCASTING.**
- 2. HON ARE ENCOURAGED TO GIVE VISIBILITY TO ALF ON THEIR OWN WEBSITES (START PAGE) AND ON THEIR PUBLICATIONS, AND INVITE NETWORK MEMBERS TO DO THE SAME.**

YOUTH ALF FOCAL POINTS: COORDINATION WITH HEADS OF NETWORKS

- 1. HON WILL OPERATE AUTONOMOUSLY IN ORDER TO FIND WAYS TO ASSOCIATE YOUTH FOCAL POINTS TO THE ACTIVITIES OF THEIR NETWORKS.**

REACTION ON POLITICAL AND SOCIAL EVENTS

1. HON SHALL BE CONSULTED WHEN ALF WISHES TO REACT TO POLITICAL OR SOCIAL EVENTS. HOWEVER, THE ALF EXECUTIVE DIRECTOR TAKES FULL RESPONSIBILITY OF HIS PUBLIC STATEMENTS AND MAY NOT REFLECT THE VIEWS OF THE NATIONAL NETWORKS.

RELATIONS NETWORKS, SECRETARIAT, ADVISORY COMMITTEE, BOARD OF GOVERNORS

1. THE EXECUTIVE DIRECTOR IS INVITED TO SHARE ADVICES RECEIVED FROM THE ADVISORY COMMITTEE WITH HON.

2. THE EXECUTIVE DIRECTOR IS INVITED TO SHARE INFORMATION AMONG HON ON BOARD OF GOVERNORS MEETINGS.

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END, ALF NETWORK COORDINATION UNIT, 28/11/06